PERIPHERALS PLUS

 (917) 111-1111  
 123 street St, NYC

September 25, 2016

Mr. Fred Jones  
ABC Products  
234-15 56 Avenue  
Bayside, NY 11364

Dear Mr. Jones:

We would like to take this opportunity to thank you for your recent floppy disk order. We are happy to welcome you as a new customer to Peripherals Plus.

At Peripherals Plus we hope to meet all your computer input, output, and storage device needs. If you ever have any comments or questions, please feel free to contact your service representative, at 800-555-1234.

Sincerely,

Jason Reinoso

President

EDUCATION  


(917) 111-1111  
 123 street St, NYC

September 25, 2016

Mr. Stu Asser  
Queensborough Community College  
222-05 56th Ave  
Bayside, NY 11364

Dear Mr Asser:  
  
So far Qcc has been amazing, the campus is large and quite beautiful, with many activates to do. One can go to the library, take a stroll on the campus, go to the book store and much more. The classes are wonderful as well, with many professors being quite understanding, and caring about certain situations. The school also has many programs and service that students can take for their own benefit. An example is Asap, a program that helps students graduate as fast as possible through the school, and it even helps them out finically with $500 to buy textbooks, and an unlimited metro card.

However there are suggestions that can improve the college greatly. Firstly the college has many construction projects that operates during the day which can be distracting to many students during class. So maybe construction should be held during the night or when college is not in session for students. Also expanding the library would be a great idea since the library is always compacted with students, so with more space, the library can attract more students. Overall the college is great, and deserves better recognition  
  
Sincerely,  
  
Jason Reinoso  
Student at QCC